



Presented By:  
Village of Westmont  
Westmont Chamber of Commerce  
Westmont Historical Society  
Westmont Special Events Corporation  
Westmont Park District  
(630) 963-5252

# Tree Decorating Reservation Form

Decorating Day is on Sunday, November 20



Groups will be assigned a 12:00pm or 12:45pm arrival time to decorate their tree; confirmation letters will be sent in early November with the assigned time and additional information.

Groups are also encouraged to bring non-perishable food items to the Holly Days Food Drive, attend the Lions Club Pancake Breakfast and shop the Holly Days Craft Bazaar on Decorating Day!

Please see the reverse side for decorating guidelines.

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Yes, please reserve a tree for my group to decorate!

Group Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Exact Name of Organization for Tree Sign: \_\_\_\_\_

Tree Sponsored By: \_\_\_\_\_

*(You do not need a tree sponsor to decorate; a tree will be assigned to you.)*

Please return this form to: Westmont Holly Days, 75 E. Richmond St., Westmont, IL 60559 or fax to (630) 963-5259

# Tree Decorating Guidelines

Please remember durability when making your ornaments. The ornaments need to withstand the elements of winter. Ornaments should be painted, varnished, shellacked or laminated. Please hang ornaments with yarn or string and do not use sharp edged wire and/or pipe cleaners. Tie ornaments on tight, so they do not blow off.

All trees are approximately 6' tall. White lights will be strung prior to Decorating Day. Your group should make enough ornaments to sufficiently decorate your tree; please use your own judgment. To ensure your ornaments are highly visible, we suggest they be no smaller than 3" x 3" and no larger than 4" x 6".

## Recommended materials for ornaments:

- |                                   |                      |                        |           |
|-----------------------------------|----------------------|------------------------|-----------|
| *Popsicle sticks with decorations | *Strung beads        | *Yarn                  | *Pop cans |
| *Ribbon tied on branches          | *Clothes pins        | *Plastic containers    | *Fabrics  |
| *Laminated paper                  | *Plastic needlepoint | *Plastic pop can rings |           |
| *Wood Items                       | *Decorated Styrofoam | *Foil-wrapped objects  |           |

## Not permitted as ornaments:

- |  |         |              |                     |
|--|---------|--------------|---------------------|
| *No food items (examples: popcorn, bird seed, cranberries, cereal, dog biscuits) |         |              |                     |
| *Straws  | *Tinsel | *Glass Items | *Un-laminated Paper |

*Please keep all decorations in good taste; no offensive or defaming ornaments allowed.*

*The Holly Days committee reserves the right to remove any decorations that may be deemed offensive.*

*All decorations must be removed by Tuesday, January 3, 2012 After that date, decorations will be removed and thrown away & the trees will be chipped to use as mulch around the Village.*

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