

Minutes of the Regular Board Meeting
March 10, 2011
6:00 PM

Agenda Item #1: Call to Order

Comm. Bernas called the meeting to order at 6:02 pm

Agenda Item #2: Roll Call

Comm. Bernas, Comm. Karesh, Comm. Long, Comm. Main, Comm. Smith, Ron Gunter, Director, Robert Fleck, Supt. of Parks and Planning, Kim Lojewski, Supt. of Recreation, Cindy Bump, Pre-school Director, Steve Golembiewski, Recreation Coord, Alice Krampits Museum Curator, Senior Coord, Danny Tutskey, Athletic Coord., Keith Johnson, Greens Supt., Bobbi Trifilio, Admin. Asst., Scott Browne, Maintenance Foreman, Sharon Macak, Bookkeeper and Joel Hymen, Recreation Coord.

Agenda Item #3 Approval of Minutes of the February 11, 2011 and Executive Session on Personnel
Motion was made by Comm. Main and seconded by Comm. Long to approve the minutes of the Regular Board meeting and Executive Session of February 11, 2011.

Roll Call: Ayes 5 Nays 0 Absent 0
Motion carried.

Agenda Item #4: Claim Ordinance

Motion was made by Comm. Smith and seconded by Comm. Main to approve the February claim.

Roll Call: Ayes 5 Nays 0 Absent 0
Motion carried.

Agenda Item # 5: Open Forum

- a. General Public
There was no one present from the general public
- b. Written
Ron read a letter from Police Chief Mulhearn thanking the park district for the use of the park district vehicles during the blizzard.

Agenda Item #6: Unfinished Business

- a. Veteran's Memorial Playground
Bob reported that the new playground equipment for Veteran's Memorial Playground project will be delivered the first or second week in April. The playground should be finished by mid to end of May, weather permitting. Keith will start demo work after spring break, starting the week of April 4th.
- b. Budget Workshop March 26th
Ron stated that Joel will not attend the budget workshop and so he will make his presentation on the new registration and financial computer software package at tonight's meeting.
- c. S-Curve

Ron and Bob went to zoning board meeting regarding re-zoning the two parcels commonly referred to as the S-Curve. The meeting went very well. Nine people attended that had some general concerns about the use of the property. They would like us to contact Oak Brook and the Forest Preserve District to see if they would be interested in purchasing the property to keep it as open space. The Zoning Board passed the request for the zoning change to R-4 5 to 1. It will go on the agenda for the Village Board meeting on March 31st. Ron and Bob will make the same presentation to them.

d. Other

There was no other unfinished business.

Agenda Item #7 New Business

a. Park District Software

Joel gave a presentation on the new software the park district staff has been looking at. The Board will discuss this purchase at the budget workshop. Joel provided a narrative on the new point of sale registration package called RecTak. It is similar to the new program at the golf course. The financial portion is MSI. The two systems would be integrated. The staff feels strongly that we have out grown Lord and Murphy's system. They were provided with a list of upgrades that they would need to do compare with the RecTrak system. The cost would be \$24,000 to upgrade and would probably go up and they still would not do as much as the RecTrak system. Joel gave an explanation of how the new system would work. RecTrak would fix any problems at no additional cost. The will keep up with the new trends and provide upgrades. The cost of unlimited support would be between \$3,000 and \$5,000 per year. This will be on the agenda for the budget workshop. Comm. Long asked if we could provide WiFi at the parks, especially Ty Warner Park and Veterans Memorial Park. The staff yes and will look at costs for the Budget Workshop.

b. Sound System

Steve stated that we have a lot of dance programs and we only have a basic boom box (stereo/tapes) and mix and match speakers in the corners. Staff would like to purchase a nice sound system. If this purchase is approved at the budget workshop staff will get 3 bids to be sure they get the best price.

c. 2011 Twin Lakes Golf Course

Kim reported that Twin Lakes Golf Course information sheets will be at all the facilities. We would like to take all the .50 cent increments off the weekend rates. Carts would be \$12.00. We will start the season with the 9 holes for 9 dollars through Easter. We are hoping to open the course next week with the 50degree weather. Staff did a rate comparison that is why they want to drop the .50 cents of the prices as they seemed a little high and we are trying to promote Saturdays to get people back at the course. We are trying to promote golf outings. The renovations are 90% completed. Board agreed to keep the prices as proposed.

d. SEASPAR

The annual report came from SEASPAR. SEASPAR was formed 35 years ago. The original agreement has President Robert Bernas on it, the only signer still sitting on a park board. SEASAR has been a great asset to the park district and have offered us great support through the years with programs like the Eagles that provides for handicapped people from ages 18-35 years old.

e. Future Board Meeting Dates

Some of the Commissioners have had conflicts with a couple of the Board meeting dates. After discussion it was agreed upon to change the meeting dates as follows: May meeting has been changed from May 12th to May 19th and the August meeting has been changed from August 11th to August 4th.

f. Release Executive Session Minutes

The following executive session minutes are no longer sensitive and can be released for public information. July 2, 2009, May 13, 2010, July 1, 2010 and January 13, 2011. The tapes from these sessions can be destroyed 18 months after they have been recorded. This would allow us to destroy the tape from July 2, 2009 at this time.

Motion was made by Comm. Main and seconded by Comm. Karesh to approve the release of the Executive Session Minutes as presented.

Roll Call: Ayes 5 Nays 0 Absent 0
Motion carried.

Agenda Item #8: Report of Staff

Scott reported that he is gearing up the fields for soccer and baseball. Some of his staff is returning. He will have a flow chart for the maintenance crew that shows how they will adjust the schedule to maximize the work force to keep them at or under 1,000 hours.

Steve told the Board that he would like to adjust the fees at the spray pad by raising them by \$1.00. The fees would then be \$3 residents and \$5 non-residents. This way we would make an additional \$10,000 to \$15,000 a summer. The Board agreed to the hike in fees. He feels this is justified because we will need to put money into the splash pad as it is getting older now. He is also going over concession prices.

Kim reported that the personnel policy manual has been printed and she and Bob will hold a workshop for staff. She is working on the program guide for summer. Also, the transition at the Community Center is going well.

Alice reported she has 120 golfers on the senior golf league and registration is still open for a couple of more weeks. The Spring Palette Art Show nearly doubled in size the amount of artist that exhibited. The Tax Assistance program is well under way. This AARP sponsored program is available Monday and Wednesday mornings from 9am – 12N through April 13. The volunteers are assisting 12 seniors each day.

The Daddy Daughter Date Night, “An Enchanted Evening with Mrs. Newberry,” held on February 25 at 7pm. was very successful. There were 34 participants. Tea was served to 20 girls! All the girls dressed up with fancy dresses, hats, shoes and accessories supplied by Mrs. Newberry. They enjoyed stories and silly relay races. Letters inviting jewelry vendors for our new Jewelry and Fine Arts show on Saturday, April 30 from 9am – 2pm. have been sent out. We hope to have 20 vendors for show which will be held in the senior center. Linda Wonderlin and I are currently working on the next senior newsletter which is scheduled to be sent out in early April. The historical society board members are planning on attending a Village board meeting to request an honorary sign, “Gregg’s Road,” to be placed at Cass and Richmond. Sunday, June 12 has tentatively been set as the day to unveil the sign and celebrate the Gregg House Museum’s 30th anniversary and the 90th anniversary of the incorporation of the village of Westmont. The celebration from 12-3pm, will be an ice cream social and garden party with family activities.

Joel reported that the golf course staff is working on the new system training. He applied for and received a grant of an AED. It covered one half of the cost of the AED we purchased. All of our AEDs are functioning; they are checked every year and have new batteries. He is working on summer write-ups.

Danny reported that the Early Childhood Athletic Programs in session:

- All Star Sports Soccer – Monday, 6 participants
- Sports Kids Floor Hockey – Tuesday, 5 participants
- All Star Sports T Ball – Wednesday, 11 participants
- All Star Sports Basketball – Friday, 10 participants

Biddy Basketball All Star Games were held on Saturday, February 26. We had a great turn out and held 7 games throughout the day and into the evening. Anyone who attended received a program and a chance to win various items in our raffle contest. The morning games were held at the Westmont Community and our afternoon games were held at the Westmont Fitness Club. The Fitness Club staff provided club tours to anyone interested. Currently I am working on my wish list for budget workshop. I am in the process of receiving quotes for a curtain divider for the gym. I feel the addition of the curtain will allow supervisors to programs additional programs by splitting gym. The curtain will provide our users with added safety in a multi use setting. *Ex. A Volleyball game on one side and basketball game on the other.* I am also laying out soccer fields at various parks for AYSO, Prism Futbol Club and Zen Footy.

Cindy stated that the focus at the preschool for the month of March includes the ways that our five senses work and exploring the many ways of keeping healthy. Our “Healthy Me” unit involves a presentation of “Fun with Foods,” which is demonstrated in the classroom by a member of the DuPage Health Department. We have some preschool parents who just happen to be medical professionals. Their occupations include a dentist, a pediatrician and ophthalmologist, and they too will visit the preschool to share their medical knowledge of keeping healthy with the children in each class. Later this month, we will explore the wonderful world of Dr. Seusse. The morning classes are full and the four-year-old afternoon class has many available seats left for any new students. This class usually takes several months to completely fill up, but always runs. We will have a pirate theme for the end of the year picnic.

Agenda Item #9 Adjournment

Motion was made by Comm. Smith and seconded by Comm. Main to adjourn the meeting.

Roll Call: Ayes 5 Nays 0 Absent 0

Motion carried.

The meeting was adjourned at 8:10 pm.

Motion Acted Upon
March 6, 2008

Motion	2 nd	
DM	JL	Motion to approve minutes of the Reg. Brd. Mgt. of Feb. 10, 2011
SS	DM	Motion to pay March Claims
DM	JK	Motion to approve the release of the Executive Sessions as presented
SS	JL	Motion to adjourn

	1	2	3	4
Karesh, J	X	X	X	X
Long, J	X	X	X	X
Main, D	X	X	X	X
Smith, S	X	X	X	X
Bernas, S	X	X	X	X