

Minutes of the Regular Board Meeting  
May 19, 2011

Agenda Item #1 Call to Order

Comm. Bernas called the meeting to order at 6:09 pm.

Agenda Item #2 Roll Call

Comm. Bernas, Comm. Karesh, Comm. Long, Comm. Main, Comm. Smith, Ron Gunter, Robert Fleck, Kim Lojewski, Cindy Bump, Keith Johnson, Danny Tutskey, Steve Golembiewski, Alice Krampits, Joel Hymen, Bobbi Trifilio, John Chorney, Rick Ricksecker and Richard Knitter, Oak Brook resident.

Agenda Item #3 Swearing in of newly elected commissioners, Sandra Smith and John Karesh to their six year term, May 2011 to May 2017.

President Bernas gave the oath of office to newly elected Commissioners Sandra Smith and John Karesh. Both signed copies of the oath for the park district records.

Agenda Item # 4 Approval of the Minutes of the Regular Board Meeting of April 14, 2011 and approval of the Executive Session of April 14, 2011.

Motion was made by Comm. Smith and seconded by Comm. Long to approve the minutes of the Regular Board Meeting of April 14, 2011 and the Executive Session of April 14, 2011.

Roll Call: Aye 5      Nays 0      Absent 0  
Motion carried.

Agenda Item #5 Claims Ordinance

Motion was made by Comm. Main and seconded by Comm. Karesh to approve the April Claims.

Roll Call: Aye 5      Nays 0      Absent 0  
Motion carried.

Agenda Item #6 Open Forum

a. General Public

Mr. Richard Knitter, an Oak Brook resident, addressed the Board regarding the S-Curve property. He would like to pay for an appraisal for the S-Curve property as he has formed a foundation to purchase the property from us and donate it to the Oak Brook Park District to keep as open space. It is actually the Oak Brook Park District Foundation. Comm. Long stated that we were just trying to get the property re-zone but have no intention of selling the property at this time, especially considering the state of the economy at this time. The property is not for sale at this time and spending money to do an appraisal would be a waste of money. He also stated that the Oak Brook Park District will have every opportunity to purchase the property when Westmont Park District does decide to sell it. The Board told Mr. Knitter her would be the first person we contact if we decide to sell.

b. Written

Ron had a letter from Peter Murphy from IAPD thanking us for showcasing at the Day in the Parks in Springfield. Comm. Main, Comm. Karesh, Ron and Kim all traveled to Springfield for the Legislative Conference last month. Comm. Main commented that Sen. Dillard did back the OSLAD Funding.

Agenda Item # 7 Employee Service Awards

Comm. Smith presented employee service awards to Kim Lojewski, 5 years, John Chorney, 5 years, Bob Fleck, 15 years. Linda Wonderlin who is on a senior trip will be honored later when she arrives.

\*Scott Browne entered the meeting at 6:25 pm.

Agenda Item #8 Westmont Fitness Club

a. Membership Update

Rick and John provided a membership breakdown analysis. The income at the club is about the same but we have more family memberships and more EFT's that bring the money in monthly instead of all at once. The group that came from the Y appear to be staying with us; it has been two years now. A water dispenser has been placed upstairs so people don't have to go downstairs to get a drink of water. The dual membership with the golf course has helped; there are approximately 25 of those. Comm. Long feels we should really advertise the Fitness Club, do e-mail blasts ad couple of times a year. Staff stated that for 2 weeks there will be an e-mail drive, we will offer a bottle of water and a power bar in exchange for an e-mail address. Comm. Long inquired about renewals. The staff sends out a yearly renewal about 2 months before a membership expires. They will be able to sign up and pay on-line.

b. 2011-2012 Projects

John and Rick explained that the last week in June through the 4<sup>th</sup> of July the club will be closed for cleaning. They will be bringing in new equipment to replace some of the old. They are planning to put in as much equipment as can comfortably fit. There will be repairs done to one of the racquetball courts as well as refinishing the floors.

Bob reported on the front entrance work. The stairs, bottom landing and the railing will be removed and replaced. A canopy was suggested by Comm. Long. Bob will look into the canopy. The new televisions will be installed when the club is closed for cleaning.

Agenda Item #9 Unfinished Business

a. Veteran's Memorial Playground

Bob stated that the playground is nearly finished and could actually open late tomorrow. Bob showed some photographs of the playground.

The Commissioners want staff to look at a zip-line for Ty Warner Park.

b. PARC Grant

Ron stated that the Governor was able to sell bonds for the PARC Grant. All of the grants have been rated and evaluated and are waiting for the Governor to approve. We have no idea what are chances of getting the grant are, there are 267 applicants totaling 242 million dollars. This year there was 25 million dollars appropriated.

c. Relay for Life

The Relay for Life is scheduled for Friday May 20<sup>th</sup> from 6 am to 6 pm. Staff set up today for tomorrow. If it rains they will move to the Junior High.

d. Athletic Field Usage

Ron explained that we did permits only for Ty and Bellerive for soccer fields. Some of the open areas, where there are practice fields are not permitted. Between the park district's usage and ASYO the fields are in use every day except Thursday and Friday. The Frisbee Golf field is used everyday but Sunday. These are all groups that we have approved. The group that was using Ty South has moved to Ty proper since we have gone to permits. He would like to know if the Board feels we need signage for those areas now. Bob Fleck stated that the groups come randomly, they are nice people and they never leave a mess. Ron remarked that we already have an ordinance that any group of 20 or more needs a permit. A discussion followed. It was decided that for now we would keep an eye on the non permitted fields and see what transpires.

Comm. Long stated that he is very concerned about someone getting injured by a foul ball during a softball game at Ty Warner Park. After a discussion it was agreed upon that the one way to handle the problem would be to move the path away from that area. Bob will look into it along with a safety net.

e. Other

Ron updated the Board on the generators for Ty Warner Park. There are two options, 1 natural gas generator or 1 diesel generator. The generator would go behind the gazebo and we would need to bore under the concession stand seating area and up to the concession stand then trench across to the fountain. A natural gas generator would cost approximately \$24,700, the diesel would cost approximately \$34,000. We could do some of the trenching work ourselves. Scott mentioned that for a diesel generator we would need a containment field should there be a leak. After a discussion the Board felt that the cost of loss of product at the concession stand would not be worth having a generator for the stand. It would be more feasible to just trench from the spray park to the foundation as the generator's purpose is to keep the sump pumps in the pits running.

\*Linda Wonderlin entered the meeting at 7:35. At this time Comm. Smith presented Linda with her 10 year service pin.

Agenda Item # 10 New Business

a. \$130,000 Bonds – Consideration of an Ordinance Providing for the Issue of General Obligation Limited Tax Park Bonds for the District.

Ron reported that we had one bid on the bond issue, which was from Community Bank of DuPage for 2.25%. This is a good rate.

Motion was made by Comm. Smith and seconded by Comm. Main to approve Ordinance 2011-1 providing for General Obligation Bonds for \$130,000 from Community Bank of DuPage at 2.25%.

Roll Call: Aye 5      Nays 0      Absent 0  
Motion carried.

b. 2010-2011 Budget Adjustments

Ron explained the reason for the budget adjustments, that we purchased some equipment early, before the end of the fiscal year. Comm. Karesh questioned why we are purchasing equipment early. Ron explained that Keith wanted to make the purchases before the price went up.

Motion was made by Comm. Long and seconded by Comm. Main to approve the 2010-2011 budget adjustments.

Roll Call: Aye 5      Nays 0      Absent 0  
Motion carried.

c. 2011-2012 Tentative Budget and Appropriation Ordinance

Ron stated that the Board needs to approve the 2011-2012 Tentative Budget and Appropriation Ordinance so it can be put on public display.

Motion was made by Comm. Main and seconded by Comm. Smith to approve the 2011-2012 Tentative Budget and Appropriation Ordinance and have it put on public display.

Roll Call: Aye 5      Nays 0      Absent 0  
Motion carried.

d. SEASPAR 2011-2012 Budget – Board Action

Ron stated that 58% of the SEASPAR staff that were eligible did buy into IMRF. They will be at a rate of 20%. Susan Friend will be at the June meeting to show some of the statistics and share some stories from the last 35 years. The Board asked about the amount of money in SEASPAR's reserve.

Motion was made by Comm. Main and seconded by Comm. Karesh to approve the 2011-2012 SEASPAR Budget.

Roll Call: Aye 5      Nays 0      Absent 0  
Motion carried.

e. Election of Officers

Each year at this time the Commissioners hold an election of officers. The Board decided to keep the officers the same. This will be effective as of June 1, 2011.

Motion was made by Comm. Main and seconded by Comm. Karesh to approve the slate of officers as it stands.

Roll Call: Aye 5      Nays 0      Absent 0  
Motion carried.

f. Resolution 2011-2 A resolution to approve an Identity Protection Policy

The State requires us to have an Identity Protection Policy in place. The Board needs to act upon Resolution 2011-2.

Motion was made by Comm. Smith and seconded by Comm. Main to approve Resolution 2011-2.

Roll Call: Aye 5      Nays 0      Absent 0  
Motion carried.

- g. IMRF Update  
Ron provided an update of where we stand with IMRF. Currently we are under funded by \$1 million. Comm. Long would like the IMRF representative to come back for a meeting in the future.
- h. Tour of the Parks 2011  
The Board and staff will take a tour of the parks in June beginning at 4:00 pm and the regular Board meeting will begin at 7pm at the Senior/Administration Center as usual.
- i. Twin Lakes Golf Course  
There are two new promotions being offered at the golf course and people are already taking advantage of them. Junior League begins June 3<sup>rd</sup>. Joel went over the other reports he provided to the Board and staff. The course is down \$11,000 but things are picking up some. We need better weather. An ice cream vending machine has been installed in the club house. The company provides the machine and the product and maintains it. We just get a % of the sales. Comm. Long requested for the June meeting a report on golf course salaries, revenue and expenses, weather and if the course was open or closed. Joel will be e-mailing his report directly to the Commissioners from now on.
- j. GEM's Opening Day  
Ron invited everyone to attend the GEM's Girls' Softball Opening Day on Saturday May 27<sup>th</sup> at 3 pm at Ty Warner Park, In case of rain they will go to the Fitness Club for food and pictures.
- k. Other – I-Pads for the Board  
The Board discussed the advantage of using I-Pads for Park District business. Joel will research and make a report at the June meeting.

Agenda Item # 11 Staff Reports

Kim reported for Cindy that things are wrapped up with pre-school. They had their last day picnics for both 3 and 4 year olds. She wanted to thank Steve for dressing up for the 4 year olds' pirate themed party and Comm. Bernas for going to pick up the pizzas.

Kim reported that we are starting to take registration from the summer program guide. A Chamber After Hours was held at the Twin Lakes Golf Club on Wednesday, May 11<sup>th</sup>, the weather was terrible. About 15 members attended. They will try another after hours in the fall. She along with Joel and Sharon are working on the new financials. The Race to the Flag is scheduled for May 29<sup>th</sup>. She thanked the Board for allowing her to attend the Legislative Conference in Springfield.

Alice reported on they are starting a new season with the seniors. The Brookfield Zoo trip was cancelled for lack of participation. The Tax Assistance program concluded we served almost double the amount of people as last year. The Senior Golf League is underway. About 140 golfers registered for the 2011 season. Refunds will be granted only until June 1<sup>st</sup>. Bowling League concluded May 5<sup>th</sup>. The annual banquet will be held at Bohemian Crystal on Thursday, May 26<sup>th</sup>. The Arts in the Park schedule for Friday nights in June at the Ty Warner Park Gazebo. The Chalk Art Contest is scheduled for Saturday, May 21 from 11am-1:30pm. We have great prizes from many local businesses. Chris Flynn, and Eagle Scout, is going to paint and replace some wood and spindles at the museum. The fence is down and will be replaced soon.

Steve reported that the dance recital was held on May 7<sup>th</sup> and there were 220 people in attendance. The May 15<sup>th</sup> Flying for Kids was cancelled and re-scheduled for September 18<sup>th</sup> from 11am to 4 pm. The Progressive Village Players are doing "My Town" at the Westmont High School on June 17, 18, and 19th, tickets are on

sale now. Our own Scott Browne will be one of the actors. The spray park will open May 28<sup>th</sup> weather permitting.

Joel reported he has have been working on preparing for the new registration software, this is a long process and we want to make sure we have every detail correct so our transition will be seamless. I wanted to follow up on the new TV for the Fitness Club, we expect this project to be complete within a few weeks. An employee only page on our website that was discussed at the last meeting, one that would be protected would cost approximately \$2,000.

Scott reported that he is happy for the better weather for baseball; he has purchased materials for the baseball fields. He has staff coverage on the weekends that will give us 7 day maintenance coverage plus park patrol. Comm. Long reminded him that staff should be sure and sweep the water off the tennis courts when it rains.

Danny stated that the final wildcat registration is this weekend. So far there are 38 cheerleaders and 33 football players signed up. He is putting together concussion kits for the coaches. Gems Opening Day is scheduled for May 21 at 3 pm at Ty Warner Park. . Hot Dogs, burgers and soda will be served.

Keith had nothing additional to report.

Ron reminded the Board that the Red, White and BBQ is scheduled for the following weekend and there will be Lion's Club participation so either Ron, Scott or Bob will be there at all times. The Memorial Day Parade is scheduled for Monday May 30, 2011 beginning at 10:30

#### Agenda Item #12 Executive Session – Potential Litigation

Motion was made by Comm. Main and seconded by Comm. Long to adjourn to Executive Session.

Roll Call: Aye 5      Nays 0      Absent 0  
Motion carried.

President Bernas called the regular session back to order at 9: 38 pm.

#### Agenda Item #13 Adjournment

Motion was made by Comm. Karesh and seconded by Comm. Smith to adjourn the meeting.

Roll Call: Aye 5      Nays 0      Absent 0  
Motion carried.

Meeting was adjourned at 9:41 pm.