

Minutes of the Regular Board Meeting  
April 14, 2011

Agenda Item #1 Call to Order

President Robert Bernas called the meeting to order at 6:05 pm

Agenda Item #2 Roll Call

Comm. Bernas, Comm. Long, Comm. Karesh, Comm. Main, Comm. Smith, Ron Gunter, Director, Robert Fleck, Supt. of Parks and Planning, Kim Lojewski, Supt. of Recreation, Cindy Bump, Pre-school Director, Joel Hymen, Recreation Coord, Dan Tutskey, Athletic Director, Bobbi Trifilio, Admin. Asst., Scott Browne, Maintenance Foreman, Steve Golembiewski, Recreation Coord., Keith Johnson, Greens Supt., Scott Taylor, Woodridge resident.

Agenda Item #3 Approval of the Minutes of the Regular Board Meeting of March 10, 2011.

Motion was made by Comm. Main and seconded by Comm. Karesh to approve the minutes of the Regular Board Meeting of March 10, 2011.

Roll Call: Ayes 5 Nays 0 Absent 0  
Motion carried.

Motion was made by Comm. Main and seconded by Comm. Karesh to approve the minutes of the Budget Workshop of March 26, 2011.

Roll Call: Ayes 5 Nays 0 Absent 0  
Motion carried.

Agenda Item # 4 Claims Ordinance

Motion was made by Comm. Smith and seconded by Comm. Main to pay the April claims.

Roll Call: Ayes 5 Nays 0 Absent 0  
Motion carried.

Agenda Item #5 Open Forum

a. General Public

Mr. Scott Taylor came to the meeting to donate a newspaper article from 1923 advertising Westmont as the place to purchase property to build a home. He purchased the article on-line, had it framed and would like to donate it to the Gregg House Museum. He was a 25 year resident of Westmont and now resides in Woodridge.

The Board and Staff thanked Mr. Taylor for the donation and stated that a plate with his name would be added to the frame.

b. Correspondence

Bob explained that Waste Management has changed their contract with the Village of Westmont. They will be distributing the “tower” recycling bins to residents. Waste Management as requested the use of the parking lot at Ty South to assemble the bins on the weekend of April 23<sup>rd</sup>. Residents will have recycling pick-up every two weeks starting May 1<sup>st</sup> instead of the previous weekly pick-up.

Agenda Item #6 Unfinished Business

a. Veterans Memorial Park Playground

Bob reported that the project has been started. Keith’s crew removed the old equipment and the new equipment is going in. Bob discussed some of the new equipment, he will be replacing some parts on the zipline so it will be shut down until we get the new cable. The air-freight from Germany is \$1,460.00. This would include the decks and cable. The Board decided we should pay for the air freight instead of waiting so long to have the equipment back in use.

b. Holy Trinity

Bob stated that he went to the police department regarding Holy Trinity Catholic School pick-up and drop-off of students on Linden Street. The Board wanted to find out if the school could now use their new parking lot instead of the street. This would allow greater access for the seniors and meals on wheels deliver volunteers to our building. The police department feels that using their parking lot with ingress and egress from Cass Ave. would be a safety hazard and cause greater congestion on Cass Ave. Comm. Karesh disagrees but Ron believes the Village will side with the police department. Bob said that they did discuss some concessions: 1. Mandate that the Holy Trinity parents cannot arrive until 10-15 minutes before schools gets out. 2. That they can only have one line of cars picking up and dropping off, not the two lines they have now so that they do not block off the entire street north bound. 3. The teachers have to park in the lot and leave the street parking available to the public.

c. Review Budget Workshop Projects

Ron said that the Board received in their packets a summary of the \$190,216.00 worth of projects discussed at the budget workshop. This was just a reminder of what was approved and what we will be doing over the next fiscal year. The flexible fencing we can purchase for \$8,800 for 52 panels.

d. Fitness Club Entrance

Bob provided a sketch of what the entrance to the Fitness Club would look like if we had a ramp installed. Bob discussed various aspects of the installation of the ramp. It would have to be a long ramp and a big structure. We would lose the sidewalk that is between the building and the parking lot which would create a hazard. While we could use ADA money to install the ramp, approximately \$60,000 for the ramp, it would look bad. The cost to replace the entrance without the ramp it cost \$13,000. The Board agrees it would be a bad idea. Discussion followed regarding the project of repairing the stairs and front stoop and railing. It good be done in July when the club is closed for cleaning.

Agenda Item #7 New Business

a. \$130,000 Bond Issue

Ron informed the Board that he would go out to bid on a \$130,000 bond to cover payments on our alternate bonds.

b. WYBA Opening Day

Danny stated that May 1<sup>st</sup> is the Opening Day for WYBA. Ceremony begins at noon at the Little League field. Mike Marshall will be inducted into the hall of fame. There will be free hot dogs. If any of the Commissioners are planning to attend please let him know so that they can be introduced.

c. Facilities Report

Joe provided two facility reports, Twin Lakes Golf Course and the Fitness Club. March was a very wet month which is not good for the golf course. There were 475 rounds sold in two months. Some of the

leagues will be starting now which will mean a couple of hundred rounds. It use to be that 300 rounds on a Sunday was considered a good day, now 200 rounds is a good Sunday. Staff is working on specials to fill the voids when the course is slow. Staff will be using the new data to improve business.

d. Parks Day at the Capital

May 3<sup>rd</sup> is the Legislative Conference in Springfield. This year Westmont Park District will have a booth from 10 am to 3 pm, Ron and Kim will host. Comm. Main and Comm. Karesh will also be attending the conference.

e. Other

There was a small amount of graffiti at Twin Lakes Park. The police department took photographs and the staff removed it from the basketball courts the same day. The courts were stained from the graffiti so we will need to put a color coat on the surface. Bob stated that the police have been very responsive about taking care of the parks. Some young people were on swings at 11pm, neighbors phoned the police and they responded very quickly, of course the kids ran when they saw the police. Park Patrol is in full force now, Bob is advertising for one more person to hire. Chief Mulhearn told the staff that one officer will be on foot patrol at Veterans Memorial Park. This is part of their project to keep a watch on the kids causing problems and damage at the park.

At this time Comm. Main discussed her program meeting for State Conference.

Ron reminded everyone that the May and August meeting have had date changes. They will be on May 19<sup>th</sup> and August 4<sup>th</sup>.

#### Agenda Item #8 Staff Reports.

Kim reported that we are in the final stages of creating the summer program guide. It is our hope that we can deliver the guides to residents beginning April 30 and May 1. We are hosting the Chamber After Hours at the Twin Lakes Golf Club on Wednesday, May 11, 2011, everyone is invited to come out for food, beverages and golf. She is in the process of completing evaluations on all of the recreation department staff members. In addition, I am assisting supervisors in completing the appropriate paperwork and preparing for the return/hiring of seasonal staff. The Race to the Flag 5K will be on Sunday, May 29. The race will begin and end at Ty Warner Park, and a pancake breakfast hosted by the Lions Club will follow. This is in conjunction with the Red, White and BBQ.

Steve reported that from Monday, March 28-Friday, April 2 we had our Spring Break Camparama program. We had 14 participants in the camp which included activities such as: bowling, Waterfall Glen, Batavia Funway and Putting Edge. Programs that will start this month include: Magic class, Cool Science: Five Senses, and Young Rembrandts. Teen activities will include: Flashlight Easter Egg Hunt and Paintball. We are a recipient of the Power Play Grant. We will use this money to help purchase and replace equipment, provide educational field trips and offer a parent/child Zumba class. The Backstop will open on Monday, April 25. We will be offering new products and continue to offer great customer service. Comm. Long would like to see additional products at the Backstop to build up our concessions. I attended the Westmont High School career fair, where we talked to many students about the recreation field. We also handed out information on park district programs as well encouraged students to sign up for programs that the park district is currently offering.

Cindy Bump Things are going well at the preschool. Our focus for April includes our fun with fantasy and Mother Goose and her Friends will be joining us at the Community Center at 11:00 a.m. in rooms 6 & 7 for a live interactive performance. Also this month, we will celebrate Earth Day and to help promote this theme, each class will be going outside to help clean up Twin Lakes Park. Our last day of preschool for the three-year-old class is Thursday, May 12. We will be hosting an ice cream social to

end the year. We're also hosting a pirate picnic celebration (weather permitting) for both four-year-old classes on Wednesday, May 11. Outside of that, I'm keeping myself very busy with the daily operations at the preschool and putting summer programs into Lord and Murphy.

Joel stated that after his vacation he will start to plan a transition to our new registration system. The system will be installed shortly after the fiscal year begins, June for everything but the payroll is scheduled for July 1st. He has also been working with the golf course staff to firm up any last training before the season fully gets under way.

Keith reported that the new tractor will be delivered on Monday. The pull carts came in today. They have been to almost every park with a concentration on Ty getting everything ready for spring. A discussion followed comparing electric carts to gas carts. Comm. Long would like Keith to look into electric carts at some point in time. Keith remarked that he fills the gas carts up every other week and they take about 5 gallons each. While the electric carts would be more "green" we have just purchased the carts after a 5 year lease. We could get about \$2,000 each if we sold them but we have at least 5 years left on each cart. This is when we will make all the profit: 12 carts will make the park district about \$30,000 total in rentals with includes the pull carts.

Danny reported that the first Wildcat registration we had about 20 players which is high for the early registration. There will be three more registration days. United Football League will provide the training for coaches, how to treat the kids is one and the other training will be on how to run a practice. We have a few coaches that are paramedics, they can't treat the kids for an injury but they can recommend to parents if they need to go to the hospital. The men's softball league starts May 2nd and has 18 teams. May 21<sup>st</sup> is the opening day for the GEMS at Ty even though they start play this weekend.

Scott reported that the soccer fields are up and running and now they are working on the ball fields. Also working at Ty, bathrooms are open, water is on. Everything should be ready by this weekend. We have two generators for Ty Park, one for the splash pad and one for the fountain and concession stand. He replaced all the sump pumps because some are very old and he saved a lot by buying them all at once, about \$20 on each one.

#### Agenda Item # 9 Executive Session – Potential Litigation and Personnel

Motion was made by Comm. Smith and seconded by Comm. Main to adjourn to executive session.

Roll Call: Ayes 5 Nays 0 Absent 0

Motion carried.

#### Agenda Item #10 Reconvene Regular Session

President Bernas called the Regular Session back to Order

#### Agenda Item #11 Adjournment

Motion was made by Comm. Smith and seconded by Comm. Main to adjourn the meeting

Roll Call: Ayes 5 Nays 0 Absent 0

Motion carried.

Meeting was adjourned at 9:02 PM

Motions Acted Upon  
April 14, 2011

Motion	2nd	
DM	JK	Motion to approve the minutes of the Reg. Board. Mgt. of March 10, 2011
DM	JK	Motion to approve minutes of the Budget Workshop of March 26, 2011
SS	DM	Motion to pay April. Claims
SS	DM	Motion to adjourn to Executive Session
SS	DM	Motion to adjourn the Executive Session
SS	DM	Motion to adjourn the meeting

	1	2	3	4	5	6
Karesh, J.	X	X	X	X	X	X
Long, J.	X	X	X	X	X	X
Main, D.	X	X	X	X	X	X
Smith, S	X	X	X	X	X	X
Bernas, B	X	X	X	X	X	X